



INDIANAPOLIS

SCHOOL OF PROFESSIONAL AND ONLINE EDUCATION PERSONAL REFERENCE

To Be Completed by Applicant (please print)

Last Name _____ First _____ Middle _____

Address _____

City _____ State _____ ZIP _____

I waive any right of access to see the completed recommendation, knowing that this waiver is not required as a condition for admission.

Signature _____ Date _____

To Be Completed by Reference (please print)

Last Name _____ First _____ Middle _____

Address _____

City _____ State _____ ZIP _____

Title/Position _____

Institution/Organization _____ Phone _____

Please indicate your association or contact with the applicant (check all that apply):

- I have known the applicant for ____ years.
- I have observed the applicant's service in _____
- I have had only casual contact with the applicant
- Other _____

Please Indicate Your Perception of the Applicant

	Poor	Average	Good	Superior	Not Sure	Not Applicable
Has a clear sense of direction in pursuit of goals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Demonstrates the effort necessary to achieve goals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shows insight in identifying problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shows responsibility in money matters (credit, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Participates willingly and effectively in a group	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recognizes and accomplishes necessary tasks with originality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Possesses a wholesome attitude toward others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Speaks and clearly expresses ideas effectively	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Displays moral integrity and demonstrates reliability	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Do you know of any views that would make it difficult for the applicant to be part of the School of Professional and Online Education?

Yes No If yes, please explain.

I recommend this applicant for graduate studies in the Graduate and Adult/Comm Ed.

- Enthusiastically Strongly With average expectations With reservation Not recommended
- I prefer to discuss this further. Please call me at this telephone number during the daytime: _____

Signature _____ Date _____

Please mail this completed form to:
Grace College Admissions
 200 Seminary Drive
 Winona Lake, IN 46590
 Telephone: 855.927.4631